

# ETHICS APPLICATION FORM

British Chinese Medicine Ethics Committee (BCMEC)  
Shulan College of Chinese Medicine

## Section 1: General Information

Project Details	
Project Titles	
Applicant details	
Name	
Institution	
Degree Programme	
Supervisor Name	
Contact email	
Research Funder (if applicable)	

Research ethics checklist		
Please answer each question by ticking the appropriate box:		
	Yes	No
Has any data collection already commenced?		
Does the study involve any vulnerable groups (e.g. children, elderly, cognitively impaired individuals)? If yes, please describe safeguards.		
Will the study require the co-operation of a gatekeeper for initial access to the groups or individuals to be recruited? (eg students at school, members of self- help group, residents of nursing home?)		

## Section 2: Study Overview

Please provide a short summary of your research.

## **Section 3: Ethical Considerations**

Applicants are required to demonstrate how their study will comply with the ethical principles of the British Chinese Medicine Ethics Committee (BCMEC) throughout all stages of the research process. Please write a statement no more than 3000 words. This statement should:

### **3.1 Compliance with the Six Ethical Principles**

Tell us how your research will comply with the six principles at all stages of the process. (Respect for Autonomy, Balance of Risk and Benefit, Avoidance of Harm, Justice and Fairness, Confidentiality, Integrity)

### **3.2 Potential Risks, Expected Benefits, and Risk Mitigation**

#### **a) Potential Risks**

Identify all reasonably foreseeable risks associated with the study.

#### **b) Expected Benefits**

Describe the expected benefits to participants and/or to scientific, clinical, or professional knowledge.

#### **c) Risk Mitigation Measures**

Explain the measures in place to minimise identified risks and respond to adverse events.

### **3.3 Informed Consent**

Describe how informed consent will be obtained, including:

- Who will obtain consent
- When and where consent will be obtained
- How participants will be given sufficient time to consider participation

### **3.4 Data Protection and Confidentiality**

#### **a) Data Anonymisation Methods**

Describe how personal data will be anonymised or pseudonymised.

b) Data Storage

Explain how data will be stored securely (e.g. encrypted, password-protected).

c) Data Retention Period

State how long data will be retained and how it will be securely disposed of.

## **Section 4: Ethical Considerations**

I confirm that the information provided is accurate and complete.

I understand that any substantial amendments to the study must be submitted for further ethical review.

I confirm that this study will be conducted in accordance with the ethical requirements of the British Chinese Medicine Ethics Committee (BCMEC).

Applicant Signature:

Date: